

# Scrutiny Committee Agenda



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Date: 20 November 2014  
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A meeting of the  
**Scrutiny Committee**  
will be held on Thursday, 28 November 2013  
at 6.30 pm  
Council Chamber, The Abbey House, Abingdon

## Members of the Committee:

### Councillors

Jim Halliday (Chairman)  
Charlotte Dickson (Vice-chairman)  
Eric Batts  
Tony de Vere  
Jason Fiddaman  
Debby Hallett

Mohinder Kainth  
Sandy Lovatt  
Julie Mayhew-Archer  
Fiona Roper  
Alison Thomson  
Richard Webber

**Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.**

A handwritten signature in cursive script, appearing to read "M Reed".

Margaret Reed  
Head of Legal and Democratic Services

# Agenda

## Open to the Public including the Press

### Map and vision

(Page 5)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is [http://www.whitehorsedc.gov.uk/transport/car\\_parking/default.asp](http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp)

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

### **1. Notification of substitutes and apologies for absence**

To record the attendance of substitute members, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

### **2. Minutes**

To adopt and sign as a correct record the minutes of the committee meeting held on 24 October 2013 (previously published).

### **3. Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

### **4. Urgent business and chairman's announcements**

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

### **5. Statements, petitions and questions from the public relating to matters affecting the Scrutiny Committee**

Any statements and/or petitions from the public under standing order 32 will be made or presented at the meeting.

### **6. Proposed letting of Abbey House and relocation of Vale staff**

(Pages 6 - 22)

To receive the strategic director's report.

## **7. Council tax reduction scheme**

(Pages 23 - 59)

To receive the head of finance's report.

## **8. Council tax reduction scheme: grant for town and parish councils**

(Pages 60 - 64)

To receive the head of finance's report.

## **9. Councillor's access to IT facilities at the council**

To receive an update from Councillor Mohinder Kainth.

## **10. Action List**

To review actions taken since previous meeting and any outstanding actions (circulated separately/ tabled at meeting).

## **11. Scrutiny work programme**

(Pages 65 - 68)

To review the attached scrutiny work programme.

## **12. Dates of meetings**

To note the dates of the forthcoming committee meetings (Thursdays at 7pm unless stated):

- (19 December CANCELLED)
- 23 January 2014
- Wednesday 12 February
- 20 March
- 17 April
- 22 May

## **13. Exclusion of the public, including the press**

The chair to move that in accordance with Section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in Section 100(I) and Part 1 of Schedule 12A, as amended, to the Act when the following items are considered:-

Item 14 Proposed letting of Abbey House and relocation of staff

*Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)*

**EXEMPT INFORMATION UNDER SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972**

**14. Proposed letting of Abbey House and relocation of staff (exempt)**

To receive confidential documents relating to this item.